

Dear Valued Customer

Thank you for choosing Cold Front Air Conditioning to supply and install your Air Conditioning system.

Please find below instructions for Preventative Maintenance (Cleaning of your filters) for your air conditioner.

Seasonal Maintenance

At the beginning and end of each season:

Check

- the indoor and outdoor unit intake and outlet vents are not blocked
- clean air filters and exterior
- emergency drains

Procedure to clean air filters:

Split System: Lift the front cover until the hinge clips hold it up. Lift and pull each filter out of the front of the unit. Run the filters under cold water to remove dust etc, allow to dry and then replace the filters and close front cover.

Ducted System: Pull your return air grill out by pulling on the two tags at the same time, then remove filter, and hose down with cool water gently. Leave it to dry then replace return air grill.

Please note if you repeat this process each season it will help prevent any malfunctions to your air conditioners.

You can also refer to the operation manuals that are supplied with the system.

Regards,

Cold Front Air Conditioning Team